



## **Team manager role for England Fencing U14 squads 2023.**

Version: 4

Approved: 31 January 2023 by Peter Howes (President)

### **Purpose of the team manager (TM)**

- 1) To provide support to the young athletes and parents at their potential first international event at the venue.

The team manager will be responsible for handling all DT enquiries assisting at weapons control and dealing with any on-piste issues where parents, personal coaches or the designated England Fencing coach (if there is one) are unable to attend because of field of play restrictions, to the extent possible given the size of the venue, the number of England Fencers, the size of the competition and within the competence of the respective TM.

- 2) The team manager will be tasked with building a squad atmosphere

Introduce young fencers into what it is like to interact with other fencers from a nation but not necessarily club-mates. This will help prepare them for potentially joining GBR and ENG under 17 squads as they progress on their fencing Journey. This will be achieved through squad meetings, arranged warm up times and potential team meals.

The TM should also brief parents on dos and don'ts while at the venue.

- 3) On the spot debrief

The team manager will make themselves available to parents and fencers after the event to talk through any situations that arise during the day and also to give out lots of encouragement to all the fencers regardless of their results.

- 4) Expectations of the manager while at the hotel and venue and with the squad.

Clear and timely communication with all fencers, parents and accredited coaches and referees (if part of the EF trip).

Timing: Arriving before the prescribed time for the squad.

Dress code: Presentable and in England gear while at the venue.

No Alcohol for the duration of the trip.

#### 5) Misconduct procedures:

Minor, to be dealt with by the Team manager while on the trip, notes taken and a report to the Head of Youth Representative Fencing England Fencing to decide if this needs to be escalated to the Head of Representative Fencing England Fencing

Major, to be dealt with Immediately if possible, notes taken and immediate report to the President of England Fencing. The President will then consult and investigate before deciding what further action is required including potential escalation to the entire board.

#### 6) Safeguarding

The TM will identify any safeguarding officer for the event and make sure all parents and fencers know who that is and how to contact them.

Safeguarding concerns are reported to the lead safeguarding officer for England Fencing, Liz Behnke. The Team Manager should be familiar with British Fencing safeguarding guidelines, as these are the same for England Fencing, and will seek further advice from the lead officer on how to deal with the situation if necessary.

Any instance of minor or major incidents **must** be reported with first hand notes following procedures set out above and all safeguarding procedures prescribed in England. There is no instance where a report should not be made as this is to protect the team manager and to deal with the inappropriate behaviours.

#### 7) Outside the remit of the team managers

Unless mentioned above, the team manager is not responsible for anything else. This list is not exhaustive but sets out the basic principles.

While safeguarding and conduct items are within the remit of the team manager to report and/or act on as appropriate if they see or become aware of the issues. They cannot be held responsible for not being aware of an issue should it occur outside of their presence and if they have not been informed of it by a third party.

The team manager is not responsible for any travel or insurance arrangements or for any consequences of an event being cancelled or an athlete not being able to fence for whatever reason.

The team managers are also not responsible for the health or safety (including dietary advice) of the athletes or for the conduct of the athletes or their parents or guardians or personal coaches.